

**SUPPLY APPLICATION & AGREEMENT**  
(Please print clearly)

I/we \_\_\_\_\_  
of \_\_\_\_\_

1. Make application to Wayne Richardson Sales for the supply of goods and materials, as ordered by me/us from time to time, on account.
2. In the event that my/our Application is approved by Wayne Richardson Sales, I/we agree to abide by the usual terms and conditions of Wayne Richardson Sales. (refer page 3)
3. In support of my/our Application, I supply the following information and warrant it to be true and correct.

<b>Company Name:</b> _____	
<b>ABN:</b> _____	<b>ACN:</b> _____
<b>Address:</b> _____	
<b>Postal Address (if different):</b> _____	
<b>Delivery Address (if different):</b> _____	
<b>Purchasing Contact Name:</b> _____	<b>Phone No:</b> _____
<b>Fax No.:</b> _____	<b>Email:</b> _____
<b>A/c Payable Contact Name:</b> _____	<b>Phone No:</b> _____
<b>Fax No.:</b> _____	<b>Email:</b> _____
<b>Industry:</b>	<input type="checkbox"/> <b>Aerospace</b> <input type="checkbox"/> <b>Automotive</b> <input type="checkbox"/> <b>Building &amp; Construction</b> <input type="checkbox"/> <b>Food &amp; Beverage</b> <input type="checkbox"/> <b>Industrial</b> <input type="checkbox"/> <b>Logistics</b> <input type="checkbox"/> <b>Marine</b> <input type="checkbox"/> <b>Packaging</b> <input type="checkbox"/> <b>Pharmaceutical</b> <input type="checkbox"/> <b>Printing</b> <input type="checkbox"/> <b>Other (please specify)</b> _____
<b>Date of Establishment:</b> _____	<b>Est Monthly Purchase: (Min \$500 ) \$</b> _____

<b>Bankers:</b> _____	<b>Branch:</b> _____
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<b>Please tick Appropriate:</b>	<b>Pty Ltd Co</b> <input type="checkbox"/>	<b>Partnership</b> <input type="checkbox"/>	<b>Sole Trader</b> <input type="checkbox"/>
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<b><u>Sole Trader or Partnership</u></b>	
<b>Full Name of Proprietor:</b> _____	
<b>Private Address:</b> _____	
<b><u>Pty. Ltd Company</u></b>	
<b>Full Name &amp; Address of Directors:</b> _____	
_____	

Trade References: (Name, phone & Fax No.)

1. \_\_\_\_\_  
\_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

2. \_\_\_\_\_  
\_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

3. \_\_\_\_\_  
\_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

I, \_\_\_\_\_ declare that the information provided in this account application is true in every particular.

\_\_\_\_\_  
Signature of Director, Agent or Authorised Officer

\_\_\_\_\_  
Date

**GUARANTEE**

I/we the undersigned both jointly and severally hereby agree that I/we be responsible to you for the monies due and payable to you and I/we further agree that I/we will be further responsible to you for the price of all such goods as you may here to supply the debtor for all services rendered in relation there to unlimited to the amount.

**Signed by Director 1:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Signed by Director 2:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Trading Terms are 30 Days from Statement Date**

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**Office Only:**

**Checked by:** \_\_\_\_\_

**Authorised By:** \_\_\_\_\_

**Credit Limit:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## Conditions of Sale

### 1. General

**The Company** shall mean KMJ Pty Ltd through any or all of its operating divisions. **The Customer** shall mean the addressee of this documentation or quotation. **Goods** shall mean all goods (including services) supplied to the customer by the company whether or not such goods are the subject of this invoice/delivery receipt.

### 2. Quotations

Unless otherwise stated in writing the Company's tender or quotation will be valid for a specified period. Where the costs of goods increase through circumstances beyond the company's control a quotation's validity shall be renegotiated in writing. A \$20.00 delivery fee will be charged for orders not exceeding \$150.00.

### 3. Goods and Services Tax

GST will be charged, where applicable, at the ruling rate as set down by the Australian Taxation Office.

### 4. Delivery

Availability of stock will be subject to receipt of goods and/or supplier's conditions. Every endeavour will be made to complete delivery within the period stated but no liability can be accepted in regard thereto. Unless otherwise negotiated, the Company will not accept cancellation of an order once goods have been invoiced. The company shall not be held liable for consequential damages arising out of late delivery or non delivery of any kind arising out of external delivery services provided by third parties.

### 5. Return of Goods

Goods to be returned to the Company, for any reason whatsoever, must have prior arrangement accepted by the Company. Credit claims must be made within 30 days of delivery of goods. Unless such prior arrangements are made, the Company will not accept responsibility or liability for goods returned, unless such obligation is imposed by law. If credit is sought for the goods returned, the customer must advise the Company of the date, delivery point and document numbers relating to the original delivery. The goods must be in good order and condition and resaleable as new. A 20% restoration fee is applicable to all goods returned for credit, unless the return is subject to faulty product. If the goods are returned by the Customer for reasons of defect and or damage, goods will be inspected by the Company and, if applicable, a credit given.

### 6. Rights in Relation to Goods

The Company reserves the following rights in relation to the goods until all accounts owed by the Customer to the Company are fully paid:

1. Legal ownership of all goods;
2. To enter the customer's premises (or the premises of any associated company or agent where the goods are located) without liability for trespass of any resulting damage and retake possession of the goods; and
3. To keep or resell any goods repossessed pursuant to (2) above;

If the goods are resold, or products manufactured using the goods are sold by the customer, the customer shall hold such part of the proceeds of any such sale as represents the invoice price of the goods sold or used in the manufacture of the goods sold in a separate identifiable account as the beneficial property of the Company, shall pay such amount to the Company upon request. Notwithstanding the provisions above the company shall be entitled to maintain an action against the customer for the purchase price and the risk of the goods shall pass to the customer upon delivery.

## 7. Payment of Accounts

The customer agrees to pay the Company the purchase price of goods within 30 days from date of statement. Where the Customer fails to pay the Customer when monies are due and payable, beyond normal trading terms a solicitor/legal advice will be taken to recover the outstanding debt. The Customer shall pay to the Company the costs and expenses incurred by the solicitors or legal advisors or any recovery or attempted recovery of Customer's debt. The Company reserves the right to charge the customer where a cheque has been dishonoured. This will include all bank charges and a service fee of \$10.00.

These conditions of sale shall be governed by the law of the state of Victoria, and the parties hereby submit to the jurisdiction of the courts of Victoria for the resolution of any dispute in relation to these conditions of sale.

**TO:** Accounts Payable  
**FROM:** Joanne Kohler  
**RE:** **Electronic Funds Transfer – Bank Account Details**

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Dear Sir/Madam,

***Bank Details for EFT - Wayne Richardson Sales & Gaska Tape Australia***

**Account Name:** KMJ Pty Ltd t/a Wayne Richardson Sales  
**Bank:** Westpac  
**BSB No.:** 033-122  
**Bank Account No.:** 11 5624

***IMPORTANT:***

*When making EFT payments please ensure that a remittance advice is faxed to:*

***JOANNE KOHLER - FAX NO. (03) 9357- 0070***

*Alternatively*

***Emailed to - accrec@wayrichsales.com.au***

Please contact me should you require further information on (03) 9357 0100.

Regards

*Joanne Kohler*

ACCOUNTS RECEIVABLE



Wayne Richardson Sales



A Division of K.M.J Pty Ltd

A.C.N. 005 373 311

A.B.N. 91 331 476 279

www.wayrichsales.com.au

### INDUSTRIAL TAPE & PACKAGING SPECIALISTS



Wayne Richardson Sales

HEAD OFFICE: 1960 Hume Highway Campbellfield VIC 3061  
 GASKA: 1944 Hume Highway Campbellfield VIC 3061  
 Shop 2 28-30 Keppell Street Shepparton VIC 3630  
 4/20 Artisan Road Seven Hills NSW 2147  
 Unit 2 Cnr Birraba & Kullara Avenue Beresfield NSW 2322  
 237 Townsend Street Albury NSW 2640  
 56 Secam Street Mansfield QLD 4122  
 1-3 Woomera Avenue, Edinburgh SA 5111  
 31 Sarich Court, Osborne Park WA 6017

Ph. 03 9357 0100 Fax. 03 9357 0070  
 Ph. 03 9357 9941 Fax. 03 9357 9951  
 Ph. 03 5821 8323 Fax. 03 5821 8303  
 Ph. 02 9674 2033 Fax. 02 9674 8649  
 Ph. 02 4966 5455 Fax. 02 4966 5177  
 Ph. 02 6041 2912 Fax. 02 6041 3793  
 Ph. 07 3849 5211 Fax. 07 3849 5353  
 Ph. 08 8182 0500 Fax. 08 8182 0555  
 Ph. 08 9446 2411 Fax. 08 9446 7674



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#### CLEANING & MAINTENANCE PRODUCTS

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- SHEETS: Fre-Cut, Production, Cloth, Wet or Dry, Hook It, Stik It
- DISCS: Fibre, Cloth, Paper, Fabricut, Brushlon
- ROLLS: Cloth, Paper, Sizes to order
- BELTS: Cloth, Paper, Standard & non-standard
- WHEELS: Polishing & Grinding, specialties
- ROLOC: Discs & Accessory items
- SCOTCHBRITE SURFACE CONDITIONERS: Hand pads, Discs, Sheets, Rolls, Flap Brushes, Wheels for Metal Finishing & Wood Working

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- Respirators, Masks, Glasses, Ear Plugs, etc.

#### AUTOMOTIVE VHB DIE CUT & LAMINATED PRODUCTS

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- QS AS/NZS ISO/TS 16949:2002 and AS/NZS ISO 9001:2000



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- Bubble Wrap • Jiffy Padded & JiffyLite Bags • Poly Foam • Flo-Pack • Laminated Bubble
- Instapack • Storopack Paper Systems • Air Pillow Systems • Biodegradable Loose Fill



- Cast & Blown Stretch Wrap – Hand & Machine • Semi & Fully Automated Pallet Wrappers • Hand Wrappers



#### Resealable Packaging

- Stock Resealable bags – All sizes • Printed Resealable Bags • Supasiders • Coin Bags • Specimen Bags



#### POLYTHENE PRODUCTS

- Plain & Printed Poly Bags & Tubing • Shrink Film • Carry Bags • Bin Liner Bags • Freezer Bags • Biax Shrink
- Single Wound Film • Builders Film • Pallet Capping • Shipping Liners

#### LABELS

- Bar Code & Product Description Labels & Tags • Computer Labels • Address Labels
- Printed or Plain Labels • Product Identification Labels • Thermal Labels



- **ANCILLARY ITEMS:** • Velcro Hook & Loop Fastening System • Esselte Meto • Twines • Unitags • Polypropylene & Steel Strapping
- Strapping Tools • Buckles • Clips • Gummed Paper Tape • Tissue Paper • Corrugated Cardboard • Kraft Paper (rolls & sheets) • Markers
- Aerosol Products • Line Marking Paint • Chux Cloths • Sisal Kraft Paper • Paper Bags • Self Adhesive, Invoice/Pack List Enclosed Envelopes

**WAYNE RICHARDSON SALES** also offers a contract Slitting Service for a wide range of Adhesive Tapes – Films – Papers – Fabrics.

VIC: HEAD OFFICE: PO Box 194 1960 Hume Highway Campbellfield VIC 3061 Ph. 03 9357 0100 Fax. 03 9357 0070 sales@wayrichsales.com.au  
 VIC: GASKA PO Box 194 1944 Hume Highway Campbellfield Vic 3061 Ph. 03 9357 9941 Fax. 03 9357 9951 sales@gaska.com.au  
 VIC Shepparton: Shop 2 28-30 Keppell Street Shepparton Vic 3630 Ph. 03 5821 8323 Fax. 03 5821 8803  
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